

GRIEVANCE STEPS

STATE SYSTEM OF HIGHER EDUCATION

EFFECTIVE 2/16/06

STEPS	YOUR TIME LIMIT	MANAGEMENTS TIME LIMIT	FILE WITH
1	15 WORKDAYS	15 WORKDAYS	Grievant's Immediate Supervisor
2	15 WORKDAYS	15 WORKDAYS	In writing to: University President
3	15 WORKDAYS	15 WORKDAYS	In writing to: Thomas M. Krapsho Director of Labor Relations Pennsylvania State System of Higher Education Dixon University Center 2986 North Second Street Harrisburg, PA 17110 Phone: 717-720-4000, ext. 4158
4	15 WORKDAYS	15 WORKDAYS	In writing to: Thomas M. Krapsho Director of Labor Relations Pennsylvania State System of Higher Education Dixon University Center 2986 North Second Street Harrisburg, PA 17110 Phone: 717-720-4000, ext. 4158
5	AS SOON AS STEP 4 RESPONSE IS RECEIVED		With copies of all documentation to: a. Your Business Agent
	Intent to Arbitrate – Send to Thomas M. Krapsho from the Business Agent within 20 working days.		